

## Overview and Scrutiny Committee

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Held at Council Chamber, Ryedale House, Malton  
on Thursday 27 June 2013

### Present

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Councillors P J Andrews, Collinson, Richardson, Mrs Shields (Vice-Chairman) and Wainwright (Chairman)

### In Attendance

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Audrey Adnitt, Sarah Anderson (Deloittes), Jos Holmes, Peter Johnson, Alison Newham (Veritau), Clare Slater and Faye Snowden

### Minutes

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1 **Apologies for absence**

Councillor Raper  
Councillor Hicks

2 **Minutes of the meeting held on 21 February 2013**

**Decision**

That the minutes of the meeting of the Overview and Scrutiny Committee held on the 21 February 2013 be approved and signed by the Chairman as a correct record.

3 **Urgent Business**

There were no items of urgent business.

4 **Declarations of Interest**

None.

5 **Customer Complaints received quarter 4 (2012/13)**

Considered – Report of the Business Support Manager.

**Decision**

That the report be received.

The Ombudsman will not be sending the annual letter this year but is in the process of reviewing how they report their work with each authority. The complaints received by the Ombudsman regarding RDC:

4 Complaints received 2012/13:

2x Corporate & other services - decision made not to initiate an investigation

1x planning & development - discontinue investigation

1 x planning and development - not in jurisdiction and discretion not exercised

**6 Deloitte Planning Report 2012 - 13**

Considered – External Audit Planning Report from Deloitte.

**Decision**

That the report be received.

**7 Deloitte Briefing on Audit Matters**

Considered – Report of Briefing on Audit Matters from Deloitte

**Decision**

That the report be received.

**8 External Audit Quarterly Report**

Considered – External Audit Progress Report from Deloitte

**Decision**

That the report be received.

**9 Internal Audit Plan 2013 - 14**

Considered - Report of Internal Audit Plan 2013/14 and Terms of Reference from Deloitte.

**Decision**

That Members note the position with the Terms of Reference and endorse the Internal Audit Plan for 2013/14.

10 **Annual Report of the Head of Internal Audit**

Considered – Report of the Head of Internal Audit

**Decision**

That the results of audit and fraud work undertaken in 2012/13 be noted and that the opinion of the Head of Internal Audit on the adequacy and effectiveness of the Council's Internal control environment be accepted.

11 **Review of the Effectiveness of Internal Audit**

Considered – Report of the Corporate Director (s151).

**Decision**

That the results of the review of the effectiveness of the Council's internal audit arrangements be noted.

12 **Annual Governance Statement**

Considered – Report of the Corporate Director (s151).

**Decision**

That the Annual Governance Statement for inclusion in the Statement of Accounts be approved.

13 **Treasury Management Annual Report 2012/13**

Considered – Report of the Corporate Director (s151).

**Decision**

That the Annual Treasury Management Report for 2012/13 be noted and the actual 2012/13 prudential and treasury indicators in the report be approved.

14 **Community Safety Plan**

Considered – Report of the Head of Economy and Infrastructure.

**Decision**

That the report be received.

15 **The Councils Priorities 2013 - 17**

Considered – Report of the Chief Executive.

**Decision**

That the progress made by the Council in delivering its priorities in 2012/13 be noted and the challenges to be faced in 2013/14 be agreed.

That the Aims and Strategic Objectives of the Council Plan for 2013/17 be supported.

16 **Progress on Scrutiny Review Recommendations**

Considered – Report of the Council Solicitor.

A request was made that the topic of ‘the procedures used by officers in making recommendation to planning committees’ should be considered by the committee for a future review. Advice will be sought on this matter in relation to the role and responsibilities of the O & S Committee.

**Decision**

That the progress with the current review be noted.

That the progress report for previous scrutiny review recommendations be noted.

That, the following topics be considered for the next scrutiny review for which officers will provide a scoping report to a future meeting of the Committee.

- Localism – are we making best use of the opportunities the Act presents to Ryedale and the role of Council as enabler?  
- Empty properties and how these could be used to improve levels of homelessness in Ryedale.

17 **Attendance at Policy Committees**

Considered – Report of the Council Solicitor.

**Decision**

That the rota for attendance at Policy Committees be agreed.

18 **Decisions from other Committees**

The minutes of the Commissioning Board meeting held on the 6 June 2013 and the Policy and Resources Committee held on 20 June 2013 were presented.

**Decision**

That the minutes be received.

19 **Any other business that the Chairman decides is urgent.**

There were no items of urgent business.

The meeting closed at 08.35 pm